



# Program Skills

Please rate any of the following activities which you:

**"T"** can **competently, expertly, and independently teach** to youth.

**"A"** can **assist in teaching** to youth.

**"E"** have had experience with.

Please indicate certifications or special training in any of these areas and feel free to make any notes in the margins about your special skills, expertise, etc. Attach a separate sheet if necessary. Please be honest with these ratings; we do not expect anyone to know how to teach all of these activities.

## THE ARTS

- \_\_Basketry
- \_\_Tie-dying
- \_\_Beading
- \_\_Candle making
- \_\_Cooking
- \_\_Dance
- \_\_Drama
- \_\_Drawing
- \_\_Leather craft
- \_\_Nature Crafts
- \_\_Musical Instrument(s):

- \_\_\_\_\_  
\_\_Photography
- \_\_\_\_\_  
\_\_Singing
- \_\_\_\_\_  
\_\_Skits
- \_\_\_\_\_  
\_\_Other – describe

## WATER ACTIVITIES

- \_\_Fishing
- \_\_Swimming
- \_\_Other – describe:

\_\_\_\_\_  
\_\_\_\_\_

## OUTDOOR LIVING

- \_\_Backpacking
- \_\_Fire building
- \_\_Hiking
- \_\_Knots/Lashing
- \_\_Map/Compass/Orienteering
- \_\_Outdoor Cooking
- \_\_Shelters
- \_\_Survival
- \_\_Tools (axe, hatchet, etc.)

## CHALLENGE ACTIVITIES

- \_\_Initiatives
- \_\_Low Ropes
- \_\_High Ropes
- \_\_Climbing Wall

Have you received training as a ropes course facilitator? If yes, please describe source and content of training:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## NATURE & ENVIRONMENT

- \_\_Astronomy
- \_\_Birds
- \_\_Conservation
- \_\_Forest Ecology & Plants
- \_\_Insects
- \_\_Geology
- \_\_Sustainability
- \_\_Weather
- \_\_Wildlife
- \_\_Other – describe

\_\_\_\_\_  
\_\_\_\_\_

## SPORTS & GAMES

- \_\_Archery
- \_\_Basketball
- \_\_Baseball
- \_\_Field Games
- \_\_Parachute Activities
- \_\_Softball
- \_\_Soccer
- \_\_Volleyball
- \_\_Other – describe

\_\_\_\_\_

<h3 style="margin: 0;">Certifications</h3> <p style="margin: 5px 0;">Please list any certifications; trainings &amp; workshops that you have that might be helpful in working in camp. If you plan to complete training before summer, please indicate the completion date below.</p> <hr/> <p><b>MANDATORY FOR ALL STAFF</b> <i>List expiration date &amp; Certifying organization (Red Cross, AHA, YMCA, etc)</i></p> <p>_____ First Aid Training</p> <p>_____ Adult and Child CPR Training</p> <p><i>Lifeguards must also have current CPRPR</i></p> <hr/> <p><b>ACTIVITY CERTIFICATIONS</b> <i>List expiration date &amp; Certifying organization (Red Cross, AHA, YMCA, etc)</i></p> <p>_____ ARC Water Safety Instructor (WSI)</p> <p>_____ ARC Lifeguard Training (LT)</p> <p>_____ NAA Archery Instructor Level 1 or 2</p> <p>Other – specify: _____</p> <p>Other – specify: _____</p> <p>Other – specify: _____</p>	<h3 style="margin: 0;">How Did You Hear About Us?</h3> <p style="margin: 5px 0;">How/where did you find out about employment at Camp Whittier? Check all that apply:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Website Specify: _____</li> <li><input type="checkbox"/> Friends/family recommendation Names: _____</li> <li><input type="checkbox"/> Attended as a camper</li> <li><input type="checkbox"/> Other United Boys &amp; Girls Clubs programs</li> <li><input type="checkbox"/> Flyer</li> <li><input type="checkbox"/> School Fair School: _____</li> <li><input type="checkbox"/> Was a CIT</li> <li><input type="checkbox"/> Other: _____</li> </ul> <p>_____ _____</p> <p>Your feedback helps us recruit quality summer camp staff in further years. Thank you!</p>
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# References

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## NEW APPLICANTS

List a **minimum of five (5)** employers, supervisors, clergy, teachers, advisors, etc. Please do not include friends or relatives. List the two (2) to whom you are sending reference forms on the first two lines, then any others we may contact.

## RETURNING STAFF APPLICANTS

Only one reference form is required; use a new reference. List that person below, and any others you wish.

**References will be verified for all new and returning applicants.**

	Name	Phone Number	E-mail Address	How do you know this person?
1.	_____	(____)	_____	_____
2.	_____	(____)	_____	_____
3.	_____	(____)	_____	_____
4.	_____	(____)	_____	_____
5.	_____	(____)	_____	_____
6.	_____	(____)	_____	_____
7.	_____	(____)	_____	_____

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# Supplemental Questions

**On a separate sheet of paper, please answer all questions applicable to the job(s) for which you are applying.**

## ALL NEW SUMMER STAFF APPLICANTS

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1. Describe your leadership experience with children and peers, and your camping/outdoor knowledge.
2. Why are you qualified for the position(s) for which you are applying?
3. How do you think children benefit from a summer camp experience like Camp Whittier?
4. Working at a summer camp involves long hours, continuous supervision of campers and a close living and working environment with your peers. Describe your ability to adapt to this kind of working environment, and tell us about any hesitations or reservations you may have about working at camp this summer.

## ALL RETURNING STAFF APPLICANTS

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1. What have you learned about yourself since you last worked at Camp Whittier?
2. Discuss what you liked and disliked about the position(s) an experience you've had here in the past. Are there any changes you would like to see in Camp Whittier's program?
3. In your opinion, what is the role of returning staff at camp?

## SUPERVISORY APPLICANTS

*(Program Coordinator, CIT Staff, Unit Directors, Ropes Lead, Head Lifeguard)*

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1. Describe your experience and training you have had in leading/supervising peers.
2. In your opinion, what qualities define a good leader? What qualities do you have that will help you be a good leader?

## APPLICANTS FOR SPECIALIZED POSITION

*(Archery, CIT Directors, Lifeguards, Ropes Course, Rock Wall, etc)*

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Describe your experience and training in this specialized area, including any experience teaching others. If you have a relevant certification (such as WFA, WFR, LT, WSI, etc) please include documentation with your application.

## VIDEO APPLICATION

*(Your video MUST: be a DVD or VHS, between 5-10 minutes, and answer all the questions below)*

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1. What is your full name?
2. How old are you?
3. Where are you from?
4. What are your current interests/hobbies?
5. What is the worst & best job you have had, and why?
6. Who is the biggest influence in your life, and why?
7. Define teamwork. What does it mean to you to be a team player?
8. What, in particular, interests you most about Camp Whittier?
9. Why would you make an **AWESOME** camp counselor?
10. Share with us your favorite joke!

# Background Information

Have you ever worked for Camp Whittier or United Boys & Girls Clubs in the past? Yes  No

If so, what year(s) were you employed, and in what position(s)?

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Have you been released from prison or convicted of any crime (including plea of guilty or nolo contendere)? Yes  No

If your answer is YES, please provide the details concerning the nature of the offense, the date of conviction and sentence, the jurisdiction in which the conviction took place, etc. A positive response will not automatically bar you from employment.

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I understand that there are four (4) pages to this application, plus a Video Application. I have read and completed this application in its entirety.

Under penalty of perjury, I certify that the above information is true, correct and complete. I understand that if I am hired, I can be discharged for any misrepresentation or omission in the above statements. I also understand that if I am hired, my continued employment may be conditioned upon United Boys & Girls Club's receipt of satisfactory reports from the background verification form, and fingerprinting.

Further, I understand and agree that my employment is not for any specific period of time but is at will. "At-will employment" means that either an employee or United Boys & Girls Clubs may terminate the relationship at any time. Neither the employee nor United Boys & Girls Club need demonstrate cause for termination of the relationship.

I authorize United Boys & Girls Clubs to solicit information regarding my education, previous employment, and similar background information and to contact schools, employers, and other references I have given on my application. I hereby release all parties and persons connected with any such request for information from all claims, liabilities, and damages for any reason arising out of the furnishing of such information.

In the event I am photographed, filmed or recorded while participating in United Boys & Girls Clubs activities. United Boys & Girls Clubs or other partnering organizations approved by United Boys & Girls Clubs may use the photo, film, or recording for publicity, promotional, or instructional purposes.

If employed, I release United Boys & Girls Clubs from any liability for future references it may provide regarding my employment with United Boys & Girls Clubs.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

## TO COMPLETE THIS APPLICATION

- Complete a Video Application.
- Enclose reference forms with this application, or have references send them separately.
- Mail application (please do not fax or e-mail) and all other materials to:

Summer Camp Director  
c/o Camp Whittier  
2400 Hwy 154  
Santa Barbara, CA 93105

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