



**BOYS & GIRLS CLUBS**  
 UNITED BOYS & GIRLS CLUBS  
 OF SANTA BARBARA COUNTY  
 CAMP WHITTIER

# Reference Request Form

for seasonal jobs at Camp Whittier

[www.campwhittier.org](http://www.campwhittier.org)

Return form to:  
**Reference Request**  
**Camp Whittier**  
**2400 Hwy 154**  
**Santa Barbara, CA**  
**93105**

To be completed by the applicant:

Applicant's name: \_\_\_\_\_ Position(s) applying for: \_\_\_\_\_  
 Applicant's phone: (\_\_\_\_) \_\_\_\_\_ Applicant's e-mail: \_\_\_\_\_

THANK YOU for taking the time to give us your feedback on the applicant's suitability for employment at Camp Whittier. Feedback from references is important in helping us select quality camp staff. Your prompt, thorough and honest responses are greatly appreciated! Use the back side if needed.

1. May we share the information provided in this reference with the applicant?  Yes  No
2. How long and in what capacity have you known the applicant?  
 If employer, would you re-employ?  Yes  No (explain)

Please rate the applicant on each of the following (circle one per row, or chose DK if you have not observed).

Comments (optional):

	Excellent	Good	Average	Fair	Poor	Don't Know
Flexibility	5	4	3	2	1	DK
Judgment	5	4	3	2	1	DK
Adapts to new situations	5	4	3	2	1	DK
Takes direction	5	4	3	2	1	DK
Leadership with kids	5	4	3	2	1	DK
Leadership with adults/peers	5	4	3	2	1	DK
Inclusive/accepting of differences	5	4	3	2	1	DK
Patience	5	4	3	2	1	DK
Cooperates with peers/co-workers	5	4	3	2	1	DK
Resolves conflict respectfully	5	4	3	2	1	DK

4. Camp staff often work long hours in a busy, emotionally and physically stressful environment. How do you feel the applicant will adjust to this work environment?
5. Describe the applicant's ability to supervise, discipline, teach and mentor a group of 6-10 children.
6. What age group(s) does the applicant work best with?
7. What is the applicant's greatest strength(s)? Area(s) for improvement?
8. Are you aware of any inappropriate relationships the applicant has had with youth?  No  Yes (explain)
9. Is there anything else we should know about the applicant?

Your Name (please print) \_\_\_\_\_ Employer/Position \_\_\_\_\_

May we contact you for further information?  Yes  No What is the best way to reach you? \_\_\_\_\_

E-Mail \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_