



**United Boys and Girls Clubs
Santa Barbara County
Position Description**



POSITION TITLE: Challenge Course Specialist
DEPARTMENT: Camp
REPORTS TO: Summer Camp Director or Designee
FLSA STATUS: Non-Exempt
FULL/PART TIME: Full-Time
REGULAR/TEMPORARY: Temporary
PREPARED DATE: March 2011

POSITION SUMMARY

Leads cabin groups of campers in low ropes/challenge and initiative activities; facilitates team-building and group development activities in a safe manner; maintains ropes course equipment and supplies.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

1. Works cooperatively with unit leaders and counselors as a resource person and instructor for team-building and ropes course activities.
2. Plans and conducts safe ropes course and initiatives activities for campers.
3. Designs activities consistent with United Boys & Girls Club and Camp Whittier programming.
4. Maintains the challenge storage areas, supplies and equipment; regularly checks all equipment and supplies for safety and usability.
5. Coordinates with supervisor regarding all supply and maintenance issues.
6. Works with unit leaders and counselors to schedule challenge course activities.
7. Provides supervision of campers while participating in challenge course activities.
8. Ensures that the challenge course program meets or exceeds United Boys & Girls Club and American Camp Association standards.
9. Serves as support staff member to assigned "home cabin" counselors and unit leader.
10. Attends meetings, submits reports, sleeps in camper cabins and assists with night watch as assigned.
11. Assists where assigned on first and last days of each session.
12. Works with other specialists to plan and run all camp events.
13. United Boys & Girls Clubs of Santa Barbara County is an organization that supports diversity and cultural competence, and expects its staff and volunteers to demonstrate respectful interactions with all others in all communications and functions as a representative of the organization.
14. Performs other duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

- Interpersonal communication skills
- Experience in low ropes, high ropes & rock wall activities
- Accredited facilitator training
- Willingness to provide positive leadership for youth
- Ability to work with campers of all ages

- Ability to accept supervision and guidance
- Responsibility, accountability, and flexibility
- Organizational skills
- Current First Aid and CPR certification
- Minimum camp trained staff, preferably Level 1 ACCT training or equivalent
- Be an excellent example to youth at all times
- Minimum age 18 years old

WORK ENVIRONMENT

Challenge Specialists work primarily outdoors, generally on the outdoor ropes course and nearby areas. Challenge Specialists are required to live on-site and be on-call 24 hours a day. Each staff member has two hours off for each full day worked, and minimum 24 hours off between sessions.

PHYSICAL DEMANDS

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Ability to lift and carry 50 pounds for 200 yards over hiking trails

Ability to perform job responsibilities during daylight and nighttime hours

Visual and auditory ability to properly supervise ropes course activities and respond to needs of campers and staff

Repetitive motions of hands/wrists

Walking

Standing

Climbing stairs

Hiking on uneven terrain and up/down hills

Ability to communicate in English, orally and written

As a result of this individual fulfilling the responsibilities of this position, the goals and objectives of the program related to participant development objectives will have been accomplished through following a safe constructive, organized and well-communicated plan of action involving the campers and mutual cooperation with other staff.

I have read, understand, and agree to the above job description.

Signature _____ Date _____